

# Application for Taxi Driver Periodic Training (NI) Course Approval

## Section 1: Approved Centre Details

1.1 Name of approved centre:



1.2 Centre approval number (if known):



1.3 Proposed name of course:



1.4 Proposed approval start date:



Please note that the proposed start date is an indication of when you would like the approval period to start; however this cannot be guaranteed and JAUPT cannot be held responsible, should the approval period start after the date requested. Should the application be processed prior to the proposed approval start date, the approval will commence as requested.

Please note that all approval documentation will be sent to the person responsible for Taxi Driver Periodic Training (TDPT) at the approved centre. TDPT can only be delivered in Northern Ireland.

1.5 Has this course been previously approved?

Yes

No





If **Yes** - what was the course number?


Please note that previous approval of this course does not guarantee that it will be granted approval again.


Also note that a course is approved for 12 months starting at the date shown on the course approval certificate. If you deliver the course before this date the training will not count towards Taxi Driver Periodic Training. JAUPT will send a courtesy reminder email when the course is due to expire and a further notification once the course has expired. Once expired, the course cannot be delivered as periodic training.

## Section 2: Course details

2.1 Training delivery location:  Classroom  On Road/  
In Vehicle  Yard/  
Outside Area 

2.2 Length of course (in hours):  

2.3 What is the anticipated driver:trainer ratio for this course?  

2.4 If this course is intended for delivery as part of another programme or qualification, please provide details: 

2.5 Subject area of the course (tick all that apply): 

**The numbers below are syllabus reference numbers as stated within the Taxi Driver Information Manual which can be found at <https://www.infrastructure-ni.gov.uk/sites/default/files/publications/infrastructure/taxi-manual-2019.pdf>**

- |   |  |
|---|--|
| <input type="checkbox"/> 4.1 Vehicle Systems (Transmission System)    | <input type="checkbox"/> 6.1 Health, Safety and Emergencies                  |
| <input type="checkbox"/> 4.2 Vehicle Systems (Safety Controls)        | <input type="checkbox"/> 6.2 Prevention of Criminality and Trafficking       |
| <input type="checkbox"/> 4.3 Safe and Fuel Efficient Driving          | <input type="checkbox"/> 6.3 Personal Health and Wellbeing                   |
| <input type="checkbox"/> 4.4 Customer Service                         | <input type="checkbox"/> 6.4 Physical/Mental Health and Wellbeing            |
| <input type="checkbox"/> 4.5 Disability Awareness                     | <input type="checkbox"/> 6.5 First Aid                                       |
| <input type="checkbox"/> 4.6 Vulnerable Road Users                    | <input type="checkbox"/> 6.6 Professional Driver and Company Issues          |
| <input type="checkbox"/> 5.1 Legislation (including Taxi Regulations) | <input type="checkbox"/> 6.7 Economic Environment for Carriage of Passengers |
| <input type="checkbox"/> 5.2 Regulations for Carriage of Passengers   | <input type="checkbox"/> 6.8 Child Sexual Exploitation                       |

2.5.1 Course Aim:

2.5.2 Course Objectives:

## 2.6 Course delivery

**2.6.1** Please provide details of the training programme for this specific course in the form of a course layout.

**2.6.2** Please attach details and evidence of the qualifications and fields of activity of each of your trainers to be used to train/teach this specific course. Trainers must have sound, up-to-date knowledge of relevant regulations and training requirements as outlined in the Taxi Driver Information Manual.



**All courses are subject to a Quality Assurance Visit and the Quality Assurance Auditor will verify that the course is being delivered as specified on the approved course summary. Failure to deliver the course as approved may result in the revocation of the driver's training hours.**

## Section 3: Publication

**3.1** Would you like this course to be publicised on [gov.uk](http://gov.uk) website?

Yes

No

## Section 4: Payment

**4.1** Payment of the current fee is accepted via the methods below and should be made within 5 working days of application receipt by JAUPT.



Cheque

Credit / Debit card

BACS

Name:

Position:

Date:

## 4.2 Application checklist

Payment details

Course summary

Trainer evidence

We confirm that on completion of a taxi driver periodic training course, the drivers training hours are sent to [tdpt@infrastructure-ni.gov.uk](mailto:tdpt@infrastructure-ni.gov.uk) for upload to DVA's online database within 5 working days of the course being completed.

Have you read and understood the confirmatory statements detailed in your most recently approved centre application?

**Failure to comply with the conditions of approval or the delivery of this Northern Ireland course may result in the suspension or withdrawal of the centre approval.**

If you are submitting a modular course you must include one course application for the 7 hour modular course (excluding the course summary) plus a course application for each 3.5 hour module (including the course summary and trainer information).

This form should be completed in full and sent via email to [enquiries@jaupt.org.uk](mailto:enquiries@jaupt.org.uk) or your Account Manager (if known). Alternatively, you may submit this in hard copy using the address below.

**Joint Approvals Unit for Periodic Training  
9 Warren Yard  
Warren Park  
Milton Keynes  
MK12 5NW**

Any queries should be directed to [enquiries@jaupt.org.uk](mailto:enquiries@jaupt.org.uk) or alternatively on **0844 800 4184**.

**Data is collected direct and not shared routinely with anyone outside of DVA.**

DVA handles your personal data in accordance with road traffic and data protection laws. The personal information you provide on this form will be used for the purposes of DVA's statutory function of processing your application to deliver Taxi Driver Periodic Training. This information provided on this form is collected by Joint Approvals Unit for Periodic Training (JAUPT) on behalf of DVA and may be made available to other Departments/Agencies for the purposes of preventing or detecting crime. Your personal information will be managed in accordance with the Privacy Notice available at [www.infrastructure-ni.gov.uk/dfi-privacy](http://www.infrastructure-ni.gov.uk/dfi-privacy) or by calling **0300 200 7861**.

For further supportive information and to keep up to date with future updates, feel free to follow and visit the links below:



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